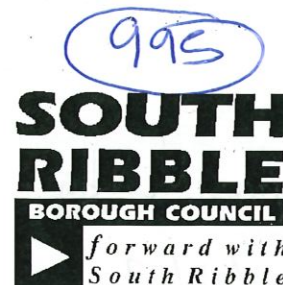


Record Of Decision Taken Under Scheme Of Delegation By Member Of Senior Management Team In Consultation With Portfolio Holder and Chair of My Neighbourhood Forum



SMT Member:
Service Group:
Portfolio Holder:
Portfolio/Committee:
My Neighbourhood Chair:
My Neighbourhood Forum:
Subject:

Denise Johnson
 Development, Enterprise & Community
 Councillor Phil Smith
 Regeneration & Healthy Communities
 Councillor Keith Martin
 Penwortham
 Permission to spend core funds allocated to the Penwortham Neighbourhood Forum to investigate the feasibility of a fourth Heritage Trail leaflet & printing of additional leaflets.

Decision:

Permission to allocate and spend core funds of £1800 to support additional printing of the two previous leaflets.

Details and Reasoning:

Introduction
 The Penwortham Neighbourhood Plan includes the following project:

Penwortham Heritage Trail

Background
 Feedback from residents at previous Penwortham Neighbourhood Forums indicated that people are interested in local history, and would like to see more information publically available.
 Penwortham Neighbourhood Forum recognised the various historical sites of interest around the area and as a result working with the local historian they have supported and contributed to the production of two Penwortham Heritage Trail leaflets, with a third planned for spring 2018.
 These leaflets incorporating historical sites have been produced and distributed to various venues e.g. Penwortham Town Council, local businesses, libraries, children's centres etc.
 Over the last 12 months several guided walks have taken place, with one having over 70 people in attendance. These scheduled walks have received a lot of positive feedback.

Details
 Penwortham Neighbourhood Forum have now been approached by local residents to support a fourth leaflet looking at the history of Penwortham Trams and Railway. This will involve liaising with relevant groups to gather the historical information, designing a new leaflet in line with previous leaflets produced and sourcing the printing of the leaflets.

Also due to the huge demand for these leaflets the forum have been asked to print additional leaflets from previous walks as supplies are nearly out of stock.

Proposal
 In line with the details given above, the proposal is to allocate up to £1800 from core funds to support the production and promotion of a fourth Heritage Trail leaflet and additional printing of the two previous leaflets.

Wider Implications (Financial, Legal, Equality & Risk):

None

Report attached?

Please refer to www.southribble.gov.uk website for further details of My Neighbourhood Forum decisions.

Exempt from publication? If exempt, give reason(s):

No

Signed:

Financial Management <i>James McNeilly</i>	Legal Services <i>James</i>	
Date 6/11/17	Date 31/10/17	
SMT Member <i>D A Johnson</i>	Portfolio Holder <i>[Signature]</i>	My Neighbourhood Chair <i>[Signature]</i>
Date 22/11/17	Date 22-11-2017	Date 31-10-2017

**Publication Date
(DST use):**

FRIDAY, 24 NOVEMBER 2017

Decision template revised June 2013

**THIS DECISION WILL COME INTO FORCE AND MAY BE IMPLEMENTED FIVE WORKING DAYS
AFTER ITS PUBLICATION DATE, SUBJECT TO BEING CALLED IN IN ACCORDANCE WITH THE
COUNCIL'S CONSTITUTION**